

<b>Report to</b>	<b>Warminster Area Board</b>
<b>Date of Meeting</b>	<b>6 March 2014</b>
<b>Title of Report</b>	<b>Area Board Funding</b>

## **Purpose of Report**

To ask councillors to consider officer recommendations in respect to four grant applications that have been received:

- 1. Warminster Community Choir – Public Address system**  
£2140 requested  
Officer Recommendation – Approve
- 2. Warminster Town Council – World War 1 Commemoration Project**  
£4000 requested  
Officer Recommendation – Approve
- 3. Warminster Economy and Tourism Group of Warminster and Villages Community Area Partnership – Public convenience picture**  
£400 requested  
Officer Recommendation – Approve
- 4. Cornerstone Warminster**  
£2500 requested  
Officer Recommendation - Approve

**Total amount requested: £9040**

## **1. Background**

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be

encouraged from and awarded to community and voluntary groups.

- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. Warminster Area Board has been allocated a 2013/2014 budget of £51,672 ([See Appendix one of report to Cabinet](#)) for community area grants, £1,500 for digital literacy grants and up to £10,334 for community partnership core funding, totalling £66,951.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the Warminster area board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led

initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.

- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

Background documents used in the preparation of this report	<a href="#">Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</a>  Digital Literacy Grants criteria  WCVP Community Plan  Warminster Joint Strategic Assessment
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## 2. Main Considerations

- 2.1. Warminster Area Board has been allocated a 2013/2014 budget of £66,951 in total that may be allocated through Community Area Grants, Digital Literacy Grants, Area Board/Councillor Led Initiatives and core funding for the CAP.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.
- 2.4. This is the final meeting of the financial year 2013 / 2014 for grant requests
- 2.5. In exceptional circumstances the Area Board may consider certain grants between Area Boards subject to approval by the Chair and Vice Chair.

## 3. Environmental & Community Implications

3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**4. Financial Implications**

4.1. Awards must fall within the Area Boards budget allocated to the Warminster Area Board.

If grants are awarded in accordance with officer recommendations, Warminster area board will have a balance of **£1468.85** remaining.

**5. Legal Implications**

5.1. There are no specific legal implications related to this report.

**6. HR Implications**

6.1. There are no specific HR implications related to this report.

**7. Equality and Inclusion Implications**

7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

**8. Officer Recommendations**

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>8.1.</b>	<b>Warminster Community Choir</b>	<b>Public address system</b>	<b>£2140</b>

**8.1.1. Officer recommendation : Approve**

8.1.2. This application meets the Community Area grants criteria 2013/14.

**8.1.3. Project Summary provided by applicant:**

To enhance the sound of Warminster Community Choir when singing in the community to raise funds for charities and community organisations, we wish to purchase audio equipment,

such as microphones, amplifiers, speakers and mixers. Whilst the choir members enjoy singing together one of the constitutional objectives is to raise awareness of the benefits of singing, both to the individual and to groups. We were setup 12 months ago and within our first year, we have raised £1,200 for various charities such as Naomi House/Jacks Place, Air Ambulance, Shelter, Children in Need.

#### **8.1.4. Beneficiaries:**

The main beneficiaries of the grant will be the audiences to whom we perform as they will be able to hear clearly and distinctly the singing of the choir and gain greater enjoyment. We recently performed at the community event when the Christmas Street Lighting was switched on but due to poor audio equipment much of the carols were not enjoyed by the audience further away from the stage. By providing our own audio equipment set up for the purpose of the choir, we will be able to manage our sound and ensure that all those listening will be able to participate. It will also be an advantage to those people who are hard of hearing; the choir has received invitations to go to nursing homes to sing for residents and it would help if we had our own system to provide sound to those wearing hearing aids, especially if they have a loop system. The choir members will also benefit from being able to use the equipment regularly, becoming familiar with using a microphone and being able to project their voices further. By having such equipment to hand, it would be set up for all events and, as the profile of the choir grows, is invited to more events alone as well as accompanying other musical groups in the town, more charities and community organisations will benefit from the funds raised. This could also mean that local trusts may find that their funding goes further as the choir has raised funding for smaller local charities.

8.1.5. The total cost of the project is £4280 and match funding is in place for £250 with £1500 applied for from the Fudge Trust.

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>8.2.</b>	<b>Warminster Town Council</b>	<b>World War 1 commemoration Project</b>	<b>£4000</b>

#### **8.2.1. Officer Recommendation: Approve**

8.2.2. This application meets grant criteria 2013/14

### **8.2.3. Project summary provided by applicant:**

The Town Council will be planning a series of events to commemorate the 100th anniversary of the first world war. The first event in the 4/5 year project will be an interactive exhibition depicting the effect of the war on local families. The event will run from 14th - 22nd August 2014. The War memorial will also be cleaned.

A working group has been set up which involves the Town Council and community groups. The project will include cleaning the War Memorial and some work to Copheap memorial. Plans also include seeking permission to try and uncover a dog grave on the downs. In 1917 a soldier serving in the Army Service Corps in Warminster accidentally shot a dog on Copheap. He and his colleagues decided to give the dog a fitting memorial. The dog was buried and its grave covered in concrete, with an iron cross depicting the spot. It appears to have disappeared beneath the undergrowth and a local historian wishes to resurrect it. Drumhead Service on the working group wish to run their own local drumhead service and combine this with a re-enactment. Soldiers in authentic WWI uniforms. We intend to purchase 6 at a cost of £1500 and they can then be used for other local schools or groups who have their own plans.

Exhibition at the Civic Centre to run from 15th August to 21st August and will be free to the public. To start the process, we will run two finds days, during June, asking people to bring in their memorabilia, to record it, photograph it, film it, and have experts in attendance to assist with collecting memories for the Town. Arrange trench suppers x 2 Talks from local historians x 2, How to trace your family and Warminster Soldiers Film interviews with experts. Audio recording stories written down by local people. Filmed reconstruction following the lives of two families of different classes, an amalgamation of original material from Warminster aimed at portraying the lives of these extraordinary people. War boxes and touch screens X 6 each, to use in the exhibition and in local schools. (War in a box) Workshops at local schools to make their own crosses, depicting a name from the local War Memorial.

Junior Remembrance service to be held at the Civic Centre, possibly on Ypres day, 31st October 2014, and all children bring crosses made in local workshops. We wish to use local schools and groups to film, take audio recordings, photographs and incorporate this into our overall plans. The Town Council and the Fudge Trust are being approached for funding, as well as the Area Board which will support the lottery bid for additional funding to assist us in developing and putting together the larger items. Planting Poppies - we intend to plant poppies in the large planters on the entrances into

the town, ready for flowering in August. The seeds are purchased but our contractors will need to plant and manage. We have also received a request from one member of the working group to consider erecting a bronze statue but this would be funded from other means and is not forming part of this main bid at this time.

8.2.4. The total cost of the project is £8,000 and match funding is in place for £4,000.

Ref	Applicant	Project proposal	Funding requested
8.3.	Warminster Economy and Tourism Group (WVCP)	Public convenience picture	£400

8.3.1. **Officer Recommendation: Approve**

8.3.2. This application meets grant criteria 2013/14

8.3.3. **Project Summary provided by applicant:**

Our Group initiated a project for Wiltshire Council to sign the Public Convenience building in the Central Car Park. This sign is now in place but sits above a large blank square of concrete which presents a depressing image for the building. We would like to place an attractive picture of the town park produced by the Warminster Camera Club on this square to enhance the building. This image will promote the local park and include a QR code giving a pedestrian route to it through the town.

8.3.4. **Beneficiaries of the project:** All passers by will benefit - local residents besides enjoying the photo will be reminded of the local facility they have at the Park. Visitors will learn about an area of the town, not easily discovered, which offers several different types of recreation - playpark, boating in summer, crazy golf, tennis courts, cafe.

8.3.5. The total cost of the project is £400 and match funding is not required for this amount.

Ref	Applicant	Project proposal	Funding requested
8.4.	Cornerstone Warminster	Cornerstone Warminster	£2500

8.4.1. **Officer Recommendation: Approve**

8.4.2. This application meets grant criteria 2013/14

8.4.3. **Project Summary provided by applicant:** This is a local project which aims to relieve poverty and distress whilst promoting social inclusion and cohesion amongst the people of the Warminster community area irrespective of age, gender, sexual orientation, disability, race or religion

8.4.4. **Beneficiaries:** Those members of the community who find themselves vulnerable, excluded or disadvantaged through the lack of resources, emotional support, personal knowledge or experience. Particular emphasis will be placed on helping young people find employment through a Job Club. Should funding become available Cornerstone will extend its charitable work within the community by developing a service to those in more isolated areas or those physically unable to attend the facility.

8.4.5. The following will be offered from day one: Help compile CV, job application and guidance on interview technique. Help with filling out complex forms. Help with communicating with other organisations. Use of the internet and telephone facilities (for Cornerstone activities). Signposting to other agencies. Friendly non-judgmental listener - for any problem at all

8.4.6. This assistance will not only help reduce crime and anti-social behaviour but also promote the positive effects derived from finding a job or getting the necessary support to deal with other problems, which left unattended could adversely affect the individual, and ultimately the community at large. Cornerstone is seeking to cooperate with other agencies to achieve synergy and best use of resources. In cases when appropriate advice cannot be found within the volunteer base it will act in a signposting capacity in order to direct those seeking help to the most appropriate point of contact. Volunteers will be allocated duties and responsibilities according to their existing skills and experience.



8.4.7. The total cost of the project is £9610 and match funding is in place for £4250. £2500 is sought from the Area Board with some additional funds to be raised.

Appendices	Grant Applications
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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